

Unit Outline

FNCE2000 Introduction to Finance Principles Semester 1, 2016

Unit study package code:	FNCE2000
Mode of study:	Internal
Tuition pattern summary:	<p>Note: For any specific variations to this tuition pattern and for precise information refer to the Learning Activities section.</p> <p>Lecture: 1 x 2 Hours Weekly Tutorial: 1 x 1 Hours Weekly</p> <p>This unit does not have a fieldwork component.</p>
Credit Value:	25.0
Pre-requisite units:	Nil
Co-requisite units:	Nil
Anti-requisite units:	FNCE2002 (v.0) Introductory Finance or any previous version
Result type:	Grade/Mark
Approved incidental fees:	Information about approved incidental fees can be obtained from our website. Visit fees.curtin.edu.au/incidental_fees.cfm for details.
Unit coordinator:	<p>Title: Dr</p> <p>Name: Joye Khoo</p> <p>Phone: +618 9266 2987</p> <p>Email: S.Khoo@cbs.curtin.edu.au</p> <p>Location: Building: 402 - Room: 604</p>
Teaching Staff:	<p>Name: Joye Khoo</p> <p>Phone: +618 9266 2987</p> <p>Email: S.Khoo@cbs.curtin.edu.au</p> <p>Location: Building: 402 - Room: 604</p>
Administrative contact:	<p>Name: Sonnette Dykman</p> <p>Phone: +618 9266 9944</p> <p>Email: Sonnette.Dykman@curtin.edu.au</p> <p>Location: Building: 402 - Room: 514</p>
Learning Management System:	Blackboard (lms.curtin.edu.au)

Acknowledgement of Country

We respectfully acknowledge the Indigenous Elders, custodians, their descendants and kin of this land past and present.

Syllabus

This unit develops the rationale and techniques of corporate financial management built from the fundamentals of financial mathematics, interest rates, project and asset valuation, portfolio theory, asset pricing theory, capital structure theory, and risk management.

Introduction

Welcome to the unit of Introduction to Finance Principles. This unit will:











1. Introduce basic concepts and principles to financial processes, products and institutions;
2. Introduce finance theory as it applies to financial processes, products and institutions;
3. Develop a foundation in finance for students specialising in related fields;
4. Present a set of financial tools that facilitate financial analysis and decision making.

This document contains important information relating to the unit. Please make sure you have access to this document during the course of your study and read this document at least once before the beginning of the semester.










Unit Learning Outcomes

All graduates of Curtin University achieve a set of nine graduate attributes during their course of study. These tell an employer that, through your studies, you have acquired discipline knowledge and a range of other skills and attributes which employers say would be useful in a professional setting. Each unit in your course addresses the graduate attributes through a clearly identified set of learning outcomes. They form a vital part in the process referred to as assurance of learning. The learning outcomes tell you what you are expected to know, understand or be able to do in order to be successful in this unit. Each assessment for this unit is carefully designed to test your achievement of one or more of the unit learning outcomes. On successfully completing all of the assessments you will have achieved all of these learning outcomes.

Your course has been designed so that on graduating we can say you will have achieved all of Curtin's Graduate Attributes through the assurance of learning process in each unit.

On successful completion of this unit students can:		Graduate Attributes addressed
1	Distinguish and apply time value of money concepts to solve financial problems	  
2	Evaluate and apply the diverse financial models to value real and financial assets	  
3	Synthesise the competing theories in capital structure policy, and evaluate the different models of cost of capital estimation	  
4	Evaluate and apply the concepts of risk management, CLO, CLO	

Curtin's Graduate Attributes

	Apply discipline knowledge		Thinking skills (use analytical skills to solve problems)		Information skills (confidence to investigate new ideas)
	Communication skills		Technology skills		Learning how to learn (apply principles learnt to new situations) (confidence to tackle unfamiliar problems)
	International perspective (value the perspectives of others)		Cultural understanding (value the perspectives of others)		Professional Skills (work independently and as a team) (plan own work)
Find out more about Curtin's Graduate attributes at the Office of Teaching & Learning website: ctl.curtin.edu.au					

Learning Activities

The mode of instruction is a two-hour lecture and a one-hour tutorial each week. If your unit is taught overseas please contact your local tutor to confirm mode of instruction.

LECTURES: Each week before attending lectures, students are required to read the relevant textbook chapters, download the relevant PowerPoint slides from BLACKBOARD (<http://lms.curtin.edu.au>) and bring them to the lecture. The purpose of the lecture is to describe the theories and principles for the weekly topic and demonstrate their application.

TUTORIALS: Students are required to read the relevant textbook chapters and solve/attempt the assigned questions prior to tutorial attendance. Tutors may not be able to review all assigned questions, the onus is on you to solve them in your own time. However, your tutorial provides the opportunity to discuss issues you do not understand.

Learning Resources

Library Reserve

There are resources for this unit in the library Reserve collection. To access these resources, please click on the following link:

<http://link.library.curtin.edu.au/primo/course?FNCE2000>

Essential texts

The required textbook(s) for this unit are:

- You will need to purchase the following textbook in order to complete this unit:
 Ross, Stephen. A., Robert Bianchi, Mark Christensen, Michael Drew, Randolph Westerfield and Bradford Jordan. 2014. *Fundamentals of Corporate Finance 6th Edition*. Sydney: McGraw-Hill Education.
 (ISBN/ISSN: 9781743079485)

Other resources

Students do not have to purchase the following textbooks but they may like to refer to them.

- Smart, Scott B. and William L. Megginson. 2009. *Introduction of Financial Management 2nd Edition*. Mason: South-Western Cengage Learning.
- Berk, Jonathan, Peter DeMarzo and Jarrad Harford. 2012. *Fundamentals of Corporate Finance Global Edition 2nd Edition*. England: Pearson.
- Brigham, Eugene F. and Joel F. Houston. 2013. *Fundamentals of Financial Management 13th Edition*. Mason: South-Western Cengage Learning.

Assessment

Assessment schedule

	Task	Value %	Date Due	Unit Learning Outcome(s) Assessed
1	Mid-Semester Test	30 percent	Week: Week 9 as per unit outline Day: TBA Time: TBA	1,2,
2	Group calculation assessment	20 percent	Week: Week 12 as per unit outline Day: Friday 20th of May 2016 Time: 5pm	2,3,4
3	Final Examination	50 percent	TBA	2,3,4

Detailed information on assessment tasks

1. The related materials and instructions will be provided on the Blackboard in due time.
2. Students are required to form a group of 3 – 4 group members, with each group making one submission. Details on the assignment have been posted on the Blackboard site for this unit. Please refer to the information on the Blackboard site.
3. Final examination will be held on the date specified by the University during the examination weeks for the semester. Relevant information and instructions will be provided to students near end of semester.

Pass requirements

Students must score an overall grade of 50% or above to pass this unit.

Fair assessment through moderation

Moderation describes a quality assurance process to ensure that assessments are appropriate to the learning outcomes, and that student work is evaluated consistently by assessors. Minimum standards for the moderation of assessment are described in the Assessment and Student Progression Manual, available from policies.curtin.edu.au/policies/teachingandlearning.cfm

Late assessment policy

This ensures that the requirements for submission of assignments and other work to be assessed are fair, transparent, equitable, and that penalties are consistently applied.

1. All assessments students are required to submit will have a due date and time specified on this Unit Outline.
2. Students will be penalised by a deduction of ten percent per calendar day for a late assessment submission (eg a mark equivalent to 10% of the total allocated for the assessment will be deducted from the marked value for every day that the assessment is late). This means that an assessment worth 20 marks will have two marks deducted per calendar day late. Hence if it was handed in three calendar days late and given a mark of 16/20, the student would receive 10/20. An assessment **more than seven calendar days overdue will not be marked and will receive a mark of 0.**

Assessment extension

A student unable to complete an assessment task by/on the original published date/time (eg examinations, tests) or due date/time (eg assignments) must apply for an assessment extension using the Assessment Extension form (available from the Forms page at students.curtin.edu.au/administration/) as prescribed by the Academic Registrar. It is the responsibility of the student to demonstrate and provide evidence for exceptional circumstances beyond the

student's control that prevent them from completing/submitting the assessment task.

The student will be expected to lodge the form and supporting documentation with the unit coordinator before the assessment date/time or due date/time. An application may be accepted up to five working days after the date or due date of the assessment task where the student is able to provide an acceptable explanation as to why he or she was not able to submit the application prior to the assessment date. An application for an assessment extension will not be accepted after the date of the Board of Examiners' meeting.

This procedure applies for ALL assessments in this unit during the semester.

THE FOLLOWING INFORMATION IS VERY IMPORTANT:

1. You should submit the completed assessment extension form to the School of Economics and Finance *Student Services Officer (SSO)* **before** the due date/day of the assessment attaching all relevant supporting evidence.

(Form: <http://students.curtin.edu.au/administration>)

2. If you are unable to submit the assessment extension form before the assessment due date/day you must submit the completed form to the **SSO** no later than 5 working days after the due date/day of assessment task.

The process:

DO NOT SUBMIT YOUR APPLICATION TO THE UC or TUTOR – please READ carefully

1. Submit the completed form in person or via e-mail with all supporting documentation to the Student Services Officer(SSO) - Ryan McRedmond: CBS-EFTSO@curtin.edu.au
2. The SSO will consider your application and inform you of the outcome via e-mail.
3. You need to acknowledge the receipt of the e-mail.
4. Very IMPORTANT: Deferred Tests will not be written **more than 10 days** after the date of assessment.

NOTE: It is very important to familiarise yourself with the *Assessment and Student Progression Manual: Consolidated Policies and Procedures*, which you can access via the following link:

<http://policies.curtin.edu.au/findapolicy/teachingandlearning.cfm>

Deferred assessments

If your results show that you have been granted a deferred assessment you should immediately check your OASIS email for details.

Deferred examinations/tests will be held from 18/07/2016 to 29/07/2016 . Notification to students will be made after the Board of Examiners' meeting via the Official Communications Channel (OCC) in OASIS.

Supplementary assessments

Supplementary assessments, if granted by the Board of Examiners, will have a due date or be held between 18/07/2016 and 29/07/2016 . Notification to students will be made after the Board of Examiners' meeting via the Official Communications Channel (OCC) in OASIS.

It is the responsibility of students to be available to complete the requirements of a supplementary assessment. If your results show that you have been granted a supplementary assessment you should immediately check your OASIS email for details.

Referencing style

The referencing style for this unit is Chicago.

More information can be found on this style from the Library web site:

<http://libguides.library.curtin.edu.au/referencing>.

Copyright

© Curtin University. The course material for this unit is provided to you for your own research and study only. It is subject to copyright. It is a copyright infringement to make this material available on third party websites.

Academic Integrity (including plagiarism and cheating)

Any conduct by a student that is dishonest or unfair in connection with any academic work is considered to be academic misconduct. Plagiarism and cheating are serious offences that will be investigated and may result in penalties such as reduced or zero grades, annulled units or even termination from the course.

Plagiarism occurs when work or property of another person is presented as one's own, without appropriate acknowledgement or referencing. Submitting work which has been produced by someone else (e.g. allowing or contracting another person to do the work for which you claim authorship) is also plagiarism. Submitted work is subjected to a plagiarism detection process, which may include the use of text matching systems or interviews with students to determine authorship.

Cheating includes (but is not limited to) asking or paying someone to complete an assessment task for you or any use of unauthorised materials or assistance during an examination or test.

From Semester 1, 2016, all incoming coursework students are required to complete Curtin's Academic Integrity Program (AIP). If a student does not pass the program by the end of their first study period of enrolment at Curtin, their marks will be withheld until they pass. More information about the AIP can be found at:

<https://academicintegrity.curtin.edu.au/students/AIP.cfm>

Refer to the Academic Integrity tab in Blackboard or academicintegrity.curtin.edu.au for more information, including student guidelines for avoiding plagiarism.

Information and Communications Technology (ICT) Expectations

Curtin students are expected to have reliable internet access in order to connect to OASIS email and learning systems such as Blackboard and Library Services.

You may also require a computer or mobile device for preparing and submitting your work.

For general ICT assistance, in the first instance please contact OASIS Student Support:

oasisapps.curtin.edu.au/help/general/support.cfm

For specific assistance with any of the items listed below, please contact The Learning Centre:

life.curtin.edu.au/learning-support/learning_centre.htm

- Using Blackboard, the I Drive and Back-Up files
 - Introduction to PowerPoint, Word and Excel
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Additional information

It is highly recommended that students should save all their study materials (e.g., lecture slides, tutorials solutions, assignment etc.) onto a USB thumb drive at commencement of semester. Sometimes at crucial moments technology can break down and BLACKBOARD may not be available. If this happens students may get frustrated as they may not be able to source material they wish to access. This may never happen but then again it could happen so please download to USB and be prepared.

Enrolment

It is your responsibility to ensure that your enrolment is correct - you can check your enrolment through the eStudent option on OASIS, where you can also print an Enrolment Advice.

Student Rights and Responsibilities

It is the responsibility of every student to be aware of all relevant legislation, policies and procedures relating to their rights and responsibilities as a student. These include:

- the Student Charter
- the University's Guiding Ethical Principles
- the University's policy and statements on plagiarism and academic integrity
- copyright principles and responsibilities
- the University's policies on appropriate use of software and computer facilities

Information on all these things is available through the University's "Student Rights and Responsibilities" website at: students.curtin.edu.au/rights.

Student Equity

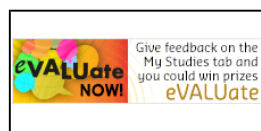
There are a number of factors that might disadvantage some students from participating in their studies or assessments to the best of their ability, under standard conditions. These factors may include a disability or medical condition (e.g. mental illness, chronic illness, physical or sensory disability, learning disability), significant family responsibilities, pregnancy, religious practices, living in a remote location or another reason. If you believe you may be unfairly disadvantaged on these or other grounds please contact Student Equity at eesj@curtin.edu.au or go to http://eesj.curtin.edu.au/student_equity/index.cfm for more information

You can also contact Counselling and Disability services: <http://www.disability.curtin.edu.au> or the Multi-faith services: http://life.curtin.edu.au/health-and-wellbeing/about_multifaith_services.htm for further information.

It is important to note that the staff of the university may not be able to meet your needs if they are not informed of your individual circumstances so please get in touch with the appropriate service if you require assistance. For general wellbeing concerns or advice please contact Curtin's Student Wellbeing Advisory Service at: http://life.curtin.edu.au/health-and-wellbeing/student_wellbeing_service.htm

Recent unit changes

Students are encouraged to provide unit feedback through **eVALUate**, Curtin's online student feedback system. For more information about **eVALUate**, please refer to evaluate.curtin.edu.au/info/.



To view previous student feedback about this unit, search for the Unit Summary Report at https://evaluate.curtin.edu.au/student/unit_search.cfm. See <https://evaluate.curtin.edu.au/info/dates.cfm> to find out when you can **eVALUate** this unit.

Recent changes to this unit include:

- The lecture slides have been revised to foster student knowledge.
- Assignment questions have been revised.

Program calendar

Week	Begin Date	Lecture/ Seminar	Pre-readings	Tutorial/Other	Assessment Due
Orientation	22 February	Orientation Week			
1.	29 February	Introduction to corporate finance	Chapter 1	Introduction to the Unit	
2.	7 March	Time value of money and interest rates I	Chapter 5	Chp 1: 4 and 21. Additional Practice Questions	
3.	14 March	Time value of money and interest rates II	Chapter 5	Chp 5: 1, 2, 4, 12, 20, 36, 37, 48.	Quiz 1
4.	21 March	Valuing shares and bonds	Chapter 6	Chp 5: 3, 7, 8, 9, 23, 41, 45, 53.	
5.	28 March	Tuition Free Week			
6.	4 April	Net present value and other investment criteria	Chapter 7	Chp 6: 2, 9, 10, 14, 16, 24, 25. Additional Practice Questions	
7.	11 April	Capital Budgeting	Chapters 8 and 9	Chp 7: 3, 4, 5, 10, 11, 15, 23.	Quiz 2
8.	18 April	Tuition Free Week			
9.	25 April	Mid Semester Test		No tutorial	
10.	2 May	Risk and Return	Chapters 10 and 11	Chp 8: 4, 5, 6, 8, 9, 14	
11.	9 May	Shareholder value and the cost of capital	Chapter 17	Chp 10: 3, 4, 23; Chp 11: 5, 6, 7, 18.	
12.	16 May	Financial leverage and capital structure policy	Chapter 19	Chp 17: 1, 2, 3, 5, 12, 15.	Quiz 3 Assignment due on 20th of May at 5pm
13.	23 May	Derivatives securities	Chapter 20	Chp 19: 8, 10, 13, 15, 22.	
14.	30 May	Revision		Chp 20: 1, 3, 5, 12. Additional Practice Questions	Quiz 4
15.	6 June	Study Week			
16.	13 June	Examinations			
17.	20 June	Examinations			

*The unit coordinator has absolute discretion to modify any part(s) of the above teaching schedule as she thinks appropriate.